

BECKLEY PARISH COUNCIL

I hereby give notice that the ANNUAL MEETING of the Parish Council, followed by the monthly meeting, will be held in the VILLAGE CENTRE AT 7.00PM ON WEDNESDAY 9 MAY 2018 to resolve the matters shown in the agenda below.

Dated this day 2.5.18.

Clerk and RFO.

Valerie Adams

AGENDA

1. **Election of a chairman for the ensuing year and to receive his/her declaration of acceptance of office.**
2. **Election of a vice-chairman for the ensuing year and to receive his/her declaration of acceptance of office.**
3. **Apologies for absence**
4. **Declarations of interest** whether personal or personal/pecuniary in accordance with the current Code of Conduct regarding matters on the agenda. Members are reminded that they should review their current declared interests displayed on Rother District Council's website and let the Parish Clerk know if there are any changes to what has been declared.
5. **Appointment of Council Representatives** and any other Executive or Advisory Committee that the Council agrees should be constituted for the coming year. Nominations from councillors and voting by a show of hands:
 - a Planning Committee
 - b Parish Hall representative
 - c Social Secretary
 - d Playground and tennis court inspections
 - e Tree Warden
6. **Membership of External Bodies** by inviting nominations from councillors and voting by a show of hands:
 - a. National Association of Local councils and Sussex Association of Local Councils. £340.00.
 - b. Rother Association of Local Councils. £20.00 approx.
 - c. Local Council Review £17.00.
7. **Insurance June 2018-19** – Zurich Insurance – approve provider and consider cost currently £301.10, but increase TBA to cover new play equipment..
8. **Agree and adopt the amended policies/documents**
 - a. Complaints
 - b. Disciplinary
 - c. Grievance
 - d. GDPA Risk Assessment
 - e. Contact Consent form
 - f. Data Protection Policy
 - g. Email and Internet Usage Policy
 - h. Email disclaimers
 - i. General Privacy notice
 - j. Retention of Documents Policy
 - k. Financial Regulations Policy
 - l. Standing Orders
 - m. Assets Register
9. **Agree a schedule to review policy documents.**
10. **Agree a schedule for meeting dates in the forthcoming year.**

7.30pm COMMENCEMENT OF THE MONTHLY PC MEETING

11. **Public Questions** – to allow questions (10 minutes) from members of the public following which they may leave the meeting if they wish, but must remain silent if they stay. A further period of public question time is allowed at the end of the meeting. **Names of those speaking will be recorded and reported in the minutes.**

12. **Reports from County, District and Parish Councillors.**
13. **To consider and approve** the signing by the Chairman of the minutes of the PC meeting of 11.4.18.
14. **PLANNING – to consider any planning applications** received from RDC and any other planning matters.
RR/2018/727/P DEL Hobbs Farm, Hobbs Lane. Conversion of redundant agricultural building to holiday accommodation.
RR/2018/1039/L DEL Hobbs Farm, Hobbs Lane. Works required in connection with the conversion of redundant agricultural building to holiday accommodation.
RR/2018/1056/P DEL High Tor, Whitebread Lane. Ground floor infill extension to the front elevation.
RR/2018/1062/P DEL Coach House - Land adjacent to, Main Street, Beckley. Proposed new dwelling with off-street parking.
PERMISSIONS GRANTED:
RR/2018/515/P Swallowtail Hill Farm. Camping facilities including new solar panels and cabin, replacement of loo and cabins with replacement combined loo/shower cabins, two new clamping units.
15. **Matters arising:-**
 - i. **Playground equipment and funding** – team report.
 - ii. **RoSPA** – agree cost to carry out Post Installation Inspection on new equipment £395.
 - ii. **Footpath from Main Street to play area on the Jubilee Field** – quotes £9K - £11,300. Consider another option put forward with offers of some free materials approx. £5000 to install.
16. **Parish Assembly – Wednesday 16 May 2018 - 7.30-9.30pm in the Village Hall.**
17. **Banking** – MRO to advise on latest developments.
18. **Damage to tennis court fence** – quote from Trevor May Contractors Ltd, Ashford £625 to repair damaged fence and support post but consider his report that complete perimeter fence is in a very bad state of repair.
19. **Verti draining Jubilee Field** – aeration maintenance. Judge & Son - £475.
20. **RDC dog waste bin collection** – 6 bins £870.48 pa. - information only.
21. **Speed watch** –April results.
22. **Accounts** for approval (*VAT, if applicable, shown for items exceeding £100*).

Recipient	VAT £	Total £	Recipient	VAT £	Total £
BVH - Committee Room		12.00	SALC LCR magazine subscription		17.00
Mrs M Lenton bin emptying		35.00	ESALC/NALC subscription		340.00
Admin costs		650.00	Zurich Insurance £301 or TBA to		£301 or TBA
GDPA registration		40.00	include new play equipment		See note

23. **Date of next meeting – date TBA in June 2018 commencing 7.30pm.**
24. **Matters** for consideration as an agenda item for the next meeting.
25. **Public questions** - not to exceed 15 minutes.