**BECKLEY PARISH COUNCIL**

**I hereby give notice that the monthly meeting of the Parish Council will take place**

**via Zoom video link at 7.30pm on TUESDAY 2 JUNE 2020**

**to resolve the matters shown in the agenda below.**



Dated this day 27 May 2020 Clerk and RFO.

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**Anybody wishing to join the meeting must let the Clerk know by latest Monday, 1 June 2020, by emailing –** **clerk@beckleyparishcouncil.org.uk**

**AGENDA**

1. **Public Questions – (10 minutes) to** allow questions from members of the public following which they may leave the meeting if they wish but must remain silent if they stay. A further period of public question time is allowed at the end of the meeting. Names of those speaking may be recorded and may be reported in the minutes.
2. **Apologies for absence.**
3. **Declarations of interest** whether personal or personal/pecuniary in accordance with the current Code of Conduct regarding matters on the agenda.
4. **Reports from County, District and Parish Councillors.**
5. **To consider and approve** the signing by the Chairman of the minutes of the PC meeting of 5 May.
6. **Planning Applications** – to consider thosereceived from RDC and any other planning matters.

**RR/2020/416/P DEL Little Gate Farm, Horseshoe Lane.** Erection of two storey side extension and single storey rear extension, cladding of existing walls.

**RR/2020/419/P DEL Chestnut Garden Cottage, Main Street.** Alteration and extension of existing property and detached garage.

**RR/2020/509/P DEL - 2 Green View, Main Street**. New vehicular crossover for new parking and turning space to allow off road parking by utilising a section of front garden.

**RR/2020/300/P Del Scotsdale, Main Road.** Proposed extension to existing rear second floor dormer. Click here to view application

**RR/2020/589/P Del Myrobalan, Main Street**. Insertion of rooflights and balcony rooflight in rear roof slope as part of conversion of roof space to bedroom, ensuite and study.

**Permissions Granted:**

**RR/2020/197/P Two Steps, Main Street**. Proposed conversion of existing garage and associated alterations including raising of the flat roof.

1. **Ebrofrost –** response to request for information about future plans to reduce noise etc. **CB.**
2. **Covid-19** - update on matters or any concerns within the village.
3. **MUGA arrangements.**
4. Consider a booking system and if a charge will be made.
5. Consider purchase of a seating arrangement.
6. **Zurich Insurance -** Agreement to insure the MUGA for an additional £183.46 taking total to £825.45 including insurance premium tax (IPT).
7. **Updated or reviewed Policies and Documents for acceptance:-**
	1. Financial Regulations - updated
	2. Standing Orders - updated
	3. Risk Assessment (GDPA) – reviewed
	4. Risk Assessment (Finance) - reviewed
8. **Annual Return to the external auditor for the year ended 31st March 2019 -** Council is asked to approve by resolution:**-**
9. **Annual Governance Statement** to review the system of internal controls and authorise signature by the Chairman and Clerk/Responsible Finance Officer.
10. **Accounting Statements** - the preparation including the statement of accounts, bank reconciliation, explanation of variances, summary of receipts and payments to be signed by the Clerk/Responsible Finance Officer before being confirmed and signed by the Chairman.

***NOTE: If any of the above information is not available the matter will be deferred to July’s meeting.***

1. **Casual vacancies –** advertising and processing.
2. **Accounts** for approval *(Reclaimable VAT shown for items exceeding £100).*

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| --- | --- | --- | --- | --- | --- |
| **Recipient** | **VAT £** | **Total £** | **Recipient** | **VAT £** | **Total £** |
| Admin costs  |  | 414.23 | Dom & Fiona Sidwell -Covid-19 travel exps |  | 63.45 |
| HMRC |  | 541.16 | IdVerde - May | 26.08 | 156.49 |
|  |  |  | Zurich Insurance |  | 825.45 |

1. **Date of next meeting – Tuesday 7 July 2020.**
2. **Matters** for consideration as an agenda item for the next meeting.
3. **Public questions -** not to exceed 10 minutes.

*Questions may be emailed to the Clerk at:-* *clerk@beckleyparishcouncil.org.uk**.*