

## BECKLEY PARISH COUNCIL

I hereby give notice that the monthly meeting of the Parish Council will take place via Zoom video link at 7.30pm on TUESDAY 7 JULY 2020 to resolve the matters shown in the agenda below.

Dated this day 1 JULY 2020

*Valerie Adams*

Clerk and RFO.

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Anybody wishing to join the meeting must let the Clerk know by latest Monday, 6 July 2020, by emailing – [clerk@beckleyparishcouncil.org.uk](mailto:clerk@beckleyparishcouncil.org.uk)

### AGENDA

1. **Public Questions** – (10 minutes) to allow questions from members of the public following which they may leave the meeting if they wish but must remain silent if they stay. A further period of public question time is allowed at the end of the meeting. Names of those speaking may be recorded and may be reported in the minutes.
2. **Apologies for absence.**
3. **Declarations of interest** whether personal or personal/pecuniary in accordance with the current Code of Conduct regarding matters on the agenda.
4. **Reports from County, District and Parish Councillors.**
5. **To consider and approve** the signing by the Chairman of the minutes of the PC meeting of 2 June 2020.
6. **Councillor vacancies** – consider any applications.
7. **Asset Register at 31 March 2020**– discuss and agree amendments. **Clerk.**
8. **Financial Regulations** – consider length of forecasting and amend if necessary. 3.1 – 3.3. **Clerk.**
9. **Approve Budget 2020-21** figures amended to include VAT separately. **Clerk.**
10. **Annual Return to the external auditor for the year ended 31st March 2019** – After considering the internal auditor's report for the accounting period 2019-20 Council is asked to approve by resolution:-
  - a. **Annual Governance Statement** to review the system of internal controls and authorise signature by the Chairman and Clerk/Responsible Finance Officer.
  - b. **Accounting Statements** - the preparation including the statement of accounts, bank reconciliation, explanation of variances, summary of receipts and payments to be signed by the Clerk/Responsible Finance Officer before being confirmed and signed by the Chairman.
11. **Planning Applications** – to consider those received from RDC and any other planning matters.

**RR/2020/591/P DEL 2 Gloucester Farm Cottages, Whitebread Lane.** Extension and conversion of existing garage/garden building into ancillary annexe living space, including infilling of garage door, new roof lights and insertion of new patio doors

**RR/2020/554/P DEL Lodge Field Barn, Great Knelle Farm, Whitebread Lane.** Change of use of a redundant agricultural building to one residential dwelling.

**Permissions Granted:**

**RR/2020/416/P DEL Little Gate Farm, Horseshoe Lane.** Erection of two storey side extension and single storey rear extension, cladding of existing walls.

**Explanation why this application was not called in or referred back to the PC with more detail, as requested. DC's.**

**Refusals**

**RR/2020/284/P - Apple Orchard, Horseshoe Lane.** New detached single storey pitched roof bungalow.
12. **Covid-19** - update on matters or any concerns within the village.
13. **MUGA arrangements.**
  - a. Consider a booking system and if a charge will be made.
  - b. Consider arrangements for chargeable coaching/training.
  - c. Consider purchase of a seating arrangement.
  - d. Update on rubbish bin for the MUGA area.
14. **Fitness area and equipment on the Jubilee Field.** Discuss idea, costs etc. **TL.**

15. **Frog Field** – update on ideas, costs etc. **TL.**
16. **Damage to phone box at Brick Kiln Cottage** – broken glass - lower pane.
17. **Infection control course** – does the PC wish to take part in a video course - £299 net and up to 8 attendees. **Clerk.**
18. **RDC documents:-**
- a. **Public Spaces Protection Order** – dog fouling in Beckley. Consider report and submit any suggestions/ amendments.
  - b. **Empty Homes Action Plan** – consider if a response is required from the PC.
19. **Tree Warden – Report for 2019/20** and vacancy.
20. **Accounts** for approval (*Reclaimable VAT shown for items exceeding £100*).

**Note:** Due to late notice, a cheque for £40.00 payable to ICO renewal registration fee re GDPA due on 19 June was agreed and paid following the meeting on 2<sup>nd</sup> June. IdVerde account for May on June’s agenda should have read ‘April’.

Recipient	VAT £	Total £	Recipient	VAT £	Total £
Admin costs		910.00	IdVerde – Dec 19	87.43	524.59
<i>ICO – PAID IN JUNE</i>		<i>40.00</i>	May & Jne 2020 2x		£159.49

21. **Date of next meeting – Tuesday 4 August 2020.**
22. **Matters** for consideration as an agenda item for the next meeting.
23. **Public questions** - not to exceed 10 minutes.

Questions may be emailed to the Clerk at:- [clerk@beckleyparishcouncil.org.uk](mailto:clerk@beckleyparishcouncil.org.uk).