**BECKLEY PARISH COUNCIL**

**I hereby give notice that the monthly meeting of BECKLEY PARISH COUNCIL will take place on Tuesday 7 June at 7.30pm in the Village Centre to resolve the matters shown in the agenda below**

Dated this day - Monday 30 May 2022 Clerk and RFO.

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**AGENDA**

1. **Public Questions – 10 minutes. Al**low questions **(maximum 2 minutes per person)** from members of the public following which they may leave the meeting if they wish, but must remain silent if they stay. A further period of public question time is allowed at the end of the meeting. Names of those speaking may be recorded and reported in the minutes.
2. **Reports from County, District and Parish Councillors.**
3. **To consider and approve** the minutes of the **AGM** on Friday 6 May 2022.
4. **PLANNING** – to consider any planning applications received from RDC and any other planning matters.

 **RR/2022/890/L (D) The Oaks, Main Street.** Replacement of single storey outhouse roof. Replace existing rafters. Replace existing wall plate/lintel. Replace existing felt. Insertion of conservation roof window. Replace existing lead box gutters and flashing with new leadwork. Replacement windows. Repair weatherboarding.

 **Enforcement notices:**

 **ENF/298/21/BEC** Change Of Use - Japanese Food Takeaway Service from home address (Yurispopup).

 **ENF/97/22/BEC** Change Of Use Of Land - for Commercial Use at Whitebread Lane.

1. **Field to rear and front of Buddens Green –** cutting arrangements.
2. **Residents' Annual Meeting Saturday 21 May 2022 – report** and **requests** as follows:-
	1. **Consider purchasing a 3rd defibrillator** to be installed close to Hobbs Lane. Consider part funding from CIL fund of £799.20 (ref RR/2021/236/P - Abbey Lodge, Horseshoe Lane).
	2. **Repair or replace the noticeboard at the Four Oaks bus stop.**
3. **Queen's Platinum Jubilee celebrations 2 – 5 June 2022 – report**.
4. **Tree survey –** how to proceed - **EE.**
5. **KSS Air Ambulance -** request for a donation
6. **End of year accounts –** Mulberry & Co -internal auditor's report.
7. **Annual Return to the external auditor for the year ended 31st March 2022 -** Council is asked to approve by resolution: **-**
8. **Annual Governance Statement** to review the system of internal controls and authorise signature by the Chairman and Clerk/Responsible Finance Officer.
9. **Accounting Statements** - the preparation including the statement of accounts, bank reconciliation, explanation of variances, summary of receipts and payments to be signed by the Clerk/Responsible Finance Officer before being confirmed and signed by the Chairman.
10. **Policies for updating – Risk Assessment–Finance** (includes Playground and Office), **Asset Register, Standing Orders, Code of Conduct, Transparency Act Regulations** - compliance with.
11. **Accounts** for approval *(VAT, if applicable, shown for items exceeding £100).* Order and cheque in May for £47.80 to Handmade Signs Ltd was cancelled and goods reordered from The Workshop £62.40 (paid by TL.

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| **Recipient** | **VAT £** |  **Total £** | **Recipient** |  **VAT £** |  **Total £** |
| Admin costs April |  | 1083.36 | Phillsigns |  | 1050.00 |
| Beckley Village Hall- Aug 21- 6 & 21 May |  | 50.40 | Tom O'Conner Apr/May | 30.75 | 369.00 |
| T.Langmead-refreshments-village meeting21 May £10.00The Workshop-church-tree plaque £62.40Gilbert Badger-medals Queen's P.Jub.£58.66 |  | 131.06 | M.Rowe re Unicorn BT box |  | 64.54 |
| ICO (Info Comms office) |  | 40.00 |
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1. **Matters** for consideration as an agenda item for the next meeting.
2. **Public questions -** not to exceed 10 minutes.

**Date of next meeting – 2 July 2022 commencing 7.30pm.**

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