



**MEETING OF BECKLEY PARISH COUNCIL  
on 11 JULY 2023 at 7.30pm  
in the Village Centre**

Dated this day 5 July 20

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**AGENDA**

- 1) **Public Questions** – 10 minutes. Allow questions (**maximum 2 minutes per person**) from members of the public following which they may leave the meeting if they wish, but must remain silent if they stay. A further period of public question time is allowed at the end of the meeting. Names of those speaking may be recorded and reported in the minutes.
- 2) **Apologies for absence.**
- 3) **Declarations of interest** whether personal or personal/pecuniary in accordance with the current Code of Conduct regarding matters on the agenda.
- 4) **Reports from County, District and Parish Councillors.**
- 5) **To consider and approve** the signing by the Chairman of the minutes of the PC meeting of 13 June 2023.
- 6) **To elect a Vice Chairman.**
- 7) **PLANNING**
  - a) **Delegation during the August Recess** (LGA 1972 s,101)  
To agree to delegate to the clerk, during the summer recess, making planning comments unless a large or complicated application comes in and a time extension is not permitted. (Councillors opinions will be sought).
  - b) **Applications to consider**
    - i) RR/2023/1270/L Chestnuts, Main Street. Replacement of existing bay window with a new painted timber joinery unit.
    - ii) RR/2023/1274/P Methersham Farm – Owl house, Hobbs Lane. Change of use of existing building to single, independent dwellinghouse (use class C3)
    - iii) RR/2023/1100/P Great Bellhurst Bungalow, Land north of Hobbs Lane. Variation of condition 2 (approved plans) imposed on RR/2022/1581/P to improve layout and appearance.
    - iv) RR/2023/927/P Boormans Cottage, Whitebread Lane. Part conversion, demolition and extension of barn to 2no holiday lets and installation of sewage.
    - v) RR/2023/1130/P 3 Coombs Cottages, Hobbs Lane. Single Storey side extension to be used as an annexe (retrospective).
  - c) **Planning Permissions Granted**
    - i) RR/2023/60/P DEL Great Knelle Farm, The Old Dairy building, Whitebread Lane. *Information /amended plans and/or description* - Conversion of a redundant agricultural building (The Old Dairy building) to a residential dwelling. Approved conditionally.
    - ii) RR/2023/61/L DEL Great Knelle Farm, The Old Dairy building, Whitebread Lane. *Additional information /amended plans and/or description* Conversion of a redundant agricultural building (The Old Dairy building) to a residential dwelling. Granted.
  - d) **Planning Applications Refused - None**
  - e) **For notification only (no comment to be made)**
    - i) RR/2023/1276/FN Ludley Farm, Land to the South West, Ludley Hill. Application to determine if prior approval is required for the proposed erection of a new agricultural building.
- 8) **Health and Safety Statement**  
**To agree the proposed policy wording.** (Copy circulated to councillors)

9) **Play Area and MUGA Repairs and Improvements**

Update on costs for work.

**To agree to acquire a new junior swing seat Cost £93.78 (inc. vat and carriage) plus two cradle seats and their chains. Cost to be advised.** The last safety inspection suggests their replacement in the near future.

10) **Council Data Back Up and Email Accounts**

Council laptop information is not currently being backed up (no cloud nor portable hard drive).

**To agree to acquire one of the below.**

Microsoft Office Personal Subscription with 1 TB of cloud storage, word, excel, power point, defender, outlook, Clipchamp, editor and notebook which is £59.99 a year.

Microsoft Office Business Basic with 1 TB of cloud storage, word, excel, power point, share point, business class email, teams, which is £4.90 plus vat a month per user or £58.88 plus vat a year.

11) **Council Banking**

Natwest offers free online banking with dual authorisation approval of payments through its Community Accounts. Natwest has ceased accepting applications for this since March while the system is having some internal changes (not going to make it chargeable). Restart date is not yet known. The other option available is Bankline which is a paid for service and costs £20 a month service fee and plus a transaction fee ranging between 45p to £2.50 for each transaction.

Natwest also offers a Corporate Credit Card which can be limited per transaction and per month which cost £30 a year with no other fees.

**To agree to wait till Natwest reopens the community online banking application**

**OR**

**To agree to open an account with one of the following banks:**

- a. **Lloyds Bank Business banking for parish councils Treasurer's Account (current) and Instant Access (savers) with online banking with dual authorisation for payments and delegated authority to the clerk to set up payments, print statements and other administration. No charge for running the accounts nor for online banking. Full Authority Signatories will be Natasha Vadorin, Steve Bunn, and .To further agree to open a bank charge card in the name of the clerk limited to £ a transaction and total of £ a month, to be paid in full by monthly direct debit. In addition the parish council agrees to have borrowing authority in respect of the charge card as stated above.**
- b. **Unity Trust Bank Tier 1 Account (current under £100,000) £6 per month with some charges on transaction and linked Instant Access Savings (interest 2.08% and no fee nor minimum amount) with online banking with dual authorisation for payment approval and administration authority to the clerk to set up payments, print statements and other administration. Full Authority Signatories will be Natasha Vadorin, Steve Bunn, and .To further agree to open a corporate multiplay card with Lloyd's through Lloyd's Bank in the name if the clerk limited to £ a transaction and total of £ a month, to be paid in full by monthly direct debit. In addition the parish council agrees to have borrowing authority in respect of the charge card as stated above.**

**In the mean time to agree to issue special instructions for the new Clerk Mary Philo to be able to order cheque books, ask about the bank balances and to receive statements and other similar administration but not to include authority to sign cheques.**

**Further to agree to transfer £18,000 into Natwest Reserve Account.**

12) **Buddens Green**

Update on field condition.

13) **Dog Control Consultation**

There are various elements to this consultation and details can be found on

<https://www.rother.gov.uk/news/have-your-say-on-changes-to-dog-control/#:~:text=Feedback%20can%20also%20be%20submitted,on%2DSea%2C%20TN39%20JX>. **Agree a**

response to the various elements of the consultation.

14) **Accounts** for approval (VAT, if applicable, shown for items exceeding £100).

<b>Recipient</b>	<b>VAT £</b>	<b>Total £</b>	<b>Recipient</b>	<b>VAT</b>	<b>Total £</b>
Clerk Salary including PAYE		738.84	Refund N Vadorin: Parish Assembly refreshments		105.32
Refund S Bunn: new padlock for seat		4.99	John O'Conner groundwork June		213.95
Beckley Village Hall - PC 7 and 13.6.23		18.90	Refund M Philo 2 <sup>nd</sup> class stamp book		7.20
		104.60			
		214.74			40.00
		88.17			

15) **Matters** for consideration as an agenda item for the next meeting.

16) **Public questions** - not to exceed 10 minutes.

**Date of next meeting – 19 September 2023 commencing 7.30pm.**

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